

March 11, 2020

Dear Council Colleague:

Given the increasing numbers of COVID-19 (Coronavirus) cases throughout Los Angeles County, and in order to conduct our City business with the utmost caution, the Los Angeles City Council will take the following steps, effective immediately.

For the month of March, all City Council Committee meetings are hereby canceled.

To continue the work of the City, the Los Angeles City Council will meet three times this month: Tuesday, March 17, 2020, Tuesday, March 24, 2020 and Tuesday, March 31, 2020. All other Wednesday and Friday meetings in the month of March will be canceled to reduce risk.

All City Council presentations for the month of March are hereby canceled.

I ask that we limit staff on the Council floor to the minimum needed.

We will also be asking for another update on the City and County's response to the coronavirus epidemic at our next meeting on Tuesday, March 17, 2020 at 10 a.m.

If you haven't already, I ask that you consider rescheduling any large-scale events in your district and curtail field staff's attendance at any large-scale events or meetings. For our purposes, we have the people's business to carry on and we are trying to do that while minimizing risk and exposure for all.

We will take further action if necessary. I will of course inform you ahead of time if that occurs.

Sincerely,



Los Angeles City Council President  
Nury Martinez  
Councilwoman, 6<sup>th</sup> District

Cc: The Honorable Eric Garcetti, Mayor  
Holly Wolcott, City Clerk  
Sharon Tso, Chief Legislative Analyst  
Richard H. Llewellyn, Chief Administrative Officer



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